# **COVID-19 COMPETITIVE TRAINING RISK REGISTER**

ICKENHAM YOUTH F.C.

PREPARED BY: BB AUTHORISED BY:

VERSION: 3

Interpretation of Risk

RISK REGISTER

8 - 10 high 5 - 7 medium 1 - 4 low

Revision - 3
Return to competitive tra

Risk	Risk Description	Date	Probability		Total	Recommended Action/Comments	Probability		Total	Further	Person
Item			(1:5)	(1:5)			(1:5)	(1:5)		Action	Respon
			P	RE ACTION			PC	OST ACTIO	)N		
	AWARENESS										
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1	Members unaware of requirements for returning to football training		5	1	6	Communication to be issued to all parents. Reissued FA Guidance for competitive training to be issued	1	1	2		
2	Younger members unaware of Government guidance and requirements of		5	5	10	Parents to be requested to discuss return to football with their children. Managers to reinforce message at start of each session.	1	5	6		
3	Members unaware of club policies		5	5	10	Return to football email to be issued to all members and parents. Additional communication to be sent or managers WhatsApp groups. Bullet point reminders to be fixed to inside of containers on site. Updated come to be sent, update information on containers	1	1	2		
	TRAVELLING TO/FROM FOOTBALL VENUES										
4	Travelling in groups close proximity not adhering to social distancing		3	3	6	Communication to parents initially, confirming social distancing. Reinforce that social distancing must be maintained even though contact training is permitted.	3	3	6		
5	Children travelling alone as result of social distancing		2	3	5	Parents reminded via email of requirement to collect children U18 from training venues	2	3	5		
	FOOTBALL VENUES										
6	Venues not suitable for training due to size limiting compliance with social distancing		5	4	9	Identify sites only large enough to allow sufficient spacing between teams. Introduce alternate training times to reduce number of teams on one site at same time. HHF introduced as training venue as previously only retained for matches due to size. Increase number of teams training to each site to two age groups at Park Road and HHF at any one time		1	2	Review of previous procedures found that there was a large extent of space at the larger venues that could easily accommodate another age group.	
7	Risk of large groups congregating together		1	5	6	Limit number of teams training on any one site. Increase number of training sites from one to three to ensure teams are well spaced	1	1	2	Review of procedures undertaken to establish significant space at Park Road and HHF. All other venues to remain restricted to one age group with larger venues increased to two age groups	
	Parking problems on sites due to more people travelling by car		2	2	4	Road parking available at Tweedale. New parking position on lower field at Park Road to give access to both Park Road and HHF.	2	3	5	Communication to be sent to parents to reinforce previous parking location. Areas roped off to prevent parking have proved successful. Now that members are aware remove roped barriers and monitor parking results. Sign fixed to entrance gates.	

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9	Problems with changeover times with one session finishing and one starting on same site		5	4	9	Reduce session times from 1.5hrs to 1hr with 30mins allowed to clear site before new session arrives.	2	4	6	Competitive training sessions to be increased to 1.5hrs but maintaining 30 mins buffer to allow site to clear before next group arrives. Monitor results.
	COACH SUPPORT									
10	Managers lacking skills required to design sessions with social distancing in mind	;	3	3	6	Issue guidelines to managers with examples of exemplar sessions including social distancing. Football development team to issue template by restart date	2	2	4	Issue individual coaches and managers guidance regarding changes in guidance from FA
11	Coaches not coming forward to ask questions via WhatsApp groups		5	2	7	Direct comms to coaches around session design.  Each trustee to be allocated age group to check in with regarding return to football	1	3	4	Continue as previous
12	Coaches not feeling supported and having the necessary confidence to return to training under pressure from outside influences	:	2	3	5	Zoom Q&A session to be set up with coaches so practice design with social distancing can be shared. Coaches can ask questions and answers can be fed back in real time	2	2	4	Zoom Q&A to be set up to provide face to face consultation
13	Ensuring training equipment including footballs are clean prior to sessions		4	4	8	Encourage coaches to clean equipment with anti bacterial wipes. Provide spray sanitiser at training locations in containers so equipment can be cleaned on site	2	2	4	Continue as previous. Limit sharing of equipment. Require use of kick ins at training with no throw ins. Keepers to sanitise gloves at regular intervals
14	Coaches unclear as to updated guidance	,	3	3	6	Issue coach specific guidance document relative to session planning	3	2	5	
	PLAYER SUPPORT									
15	Providing environment consistent with Government and FA guidelines	:	2	2	4	Provide parents with details of Government and FA advice and ask for compliance. Encourage hand washing and compliance	2	3	5	Follow up communication to update with guidance with hand washing.
16	Transmission of COVID-19 amongst players	;	3	3	6	Provide socially distant planned sessions. Provide hand sanitiser at training locations to encourage hand washing. Encourage	2	2	4	Self checking via parents consent form. Coaches to check on child's welfare at commencement of session.
	FIRST AID PROVISION		-							
17	First aid without breaching social distancing		2	6	8	Identify FA guidelines in administering first aid and highlight to managers. Provide managers with masks and gloves reduce risk of transmission of COVID-19 when giving emergency first aid	2	3	5	Communication to coaches to attempt players to self administer first aid with coaches direction in minor incidents. Where emergency first aid is required for emergency situation, coaches to risk assess and wear masks and gloves and administer first aid without social distancing
	GOVERNANCE / ADMINISTRATION									

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18	FA requirements for parental consent	2	2	4	Parental consent form developed and issued electronically to parents to confirm consent to play	2	2	4		
19	Risk of parents not completing consent form	4	4	8	Form to be issued electronically to all parents.  Managers and admins to follow up with parents to ensure all forms completed.	3	3	6		
20	Requirement for player register at training	3	3	6	Prepare online form that list teams so that managers can individually fill in quickly and retain in the event they are required. Forms to be retained for 21 days then data destroyed in accordance with GDPR	2	2	4		
21	Parents not complying with FA guidance	3	4	7	Prepare and issue parent return to training document to explain requirements	2	2	4		
22	Comply with FA guidance regarding COVID officer	3	3	6	Michelle Newton appointed as COVID officer.  Specific time given for training to enable upskilling around main COVID issues	2	2	4		

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